

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY, CALIFORNIA  
AND RECORD OF ACTION**

**44**

April 10, 2001

FROM: **THE HONORABLE ROBERTA McPETERS,**  
Law and Justice Group Chairman

SUBJECT: **APPROVE PURCHASE OF UNBUDGETED FIXED ASSETS OF \$10,668.30.**

RECOMMENDATION:

1. Approve the fixed asset purchase up to a maximum of \$10,668.30 of a server to be used in the Law and Justice Group Electronic Filing System.
2. Authorize the Auditor-Controller to increase appropriations and revenues for FY00-01 as indicated.

BACKGROUND INFORMATION: The Omnibus Fiscal Year 1999 Appropriations Act authorizes the Department of Justice to make funds available to units of local government under the Local Law Enforcement Block Grants Program for the purposes of reducing crime and improving public safety. San Bernardino County applied for funding under the 1999 LLEBG in the amount of \$360,535, to be used for the aforementioned purposes from October 1, 1999 through September 30, 2001. On March 21, 2000 the Board of Supervisors accepted \$360,535 in 1999 LLEBG funding from the U. S. Department of Justice's Bureau of Justice Administration (BJA) in an on-line process. In the same action the Board of Supervisors authorized \$19,777 of these grant funds for continued development of the E-filing project.

The E-filing system will provide electronic data and document exchange between the District Attorney, Courts, Public Defender, and Probation. This will eliminate redundant data entry by departmental personnel, reduce discrepancies between the departmental information systems, capture documents in a form that can be viewable by all who need access, and provide information timely in each of the departments. This server is needed because the current E-filing production server is also being used as a test machine, but once the system is operation there will be a need for a separate server to test programming, operating system, code changes prior to implementing those changes. Without this, changes could, and probably would, affect production until the issues are resolved on any update. Four quotes were received for the hardware comprising this server, ranging from a low of \$10,668.30 to a high of \$11,468.08. It is requested that purchase of this server be authorized from the lowest bidder, IKON. The Office of the District Attorney will serve as the lead department in purchasing this equipment for Law and Justice Group Administration. As with the primary E-filing server, the Law and Justice Group will be responsible for costs associated with the maintenance of this server and list it on its equipment inventory.

Page 1 of 2

Record of Action of the Board of Supervisors

**44**  
**44**

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**APRIL 10, 2001**  
**Page 2 of 2**

REVIEW BY OTHERS: This action has been reviewed by County Counsel (Susan L. Nash, March 29, 2001); County Purchasing (Aurelio W. De La Torre, March 29, 2001); Information Services Department (Richard Herbst, March 29, 2001); and the Administrative Office (Marcia Faulkner, March 30, 2001).

FINANCIAL IMPACT: Funding for this project is being provided under the 1999 Local Law Enforcement Block Grant. There is a ten-percent match requirement, which will be split equally among the Superior Court, Public Defender, and Office of the District Attorney. The match will be funded within the current appropriations for these three departments.

This action will increase appropriations and revenue as indicated:

Increase Expenditures:

Fixed Assets	AAA-DAT-DAT-4040	\$10,668.30
Reimbursements	AAA-DAT-DAT-5041	(711.22)
Transfer Out	AAA-PBD-PBD-5040	355.61
Transfer Out	NAL-CTC-CTC-2130	355.61

Increase Revenue:

Federal – Other	AAA-DAT-DAT-9150	\$9,601.47
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SUPERVISORIAL DISTRICT(S): ALL

PRESENTER: ROBERTA McPETERS, Law and Justice Group Chairman